

TOWN OF WASHINGTON
ROAD ACCESS AND DRIVEWAY PERMIT ORDINANCE
AMENDED 03-14-2005

Purpose:

The purpose of this Ordinance is to promote public health, safety, and the general welfare of the community and to enforce the goals and policies of the Board of Supervisors.

Definition:

"Road Access" covers the portion of driveway, field road or road between the traveled portion of the public road and the private property.

"Driveway" covers the portion of roadway beyond the public right of way to one or more buildings or building sights.

General Provisions:

- A. No Person shall construct, improve or rework a road access or driveway which changes the existing topography of the land without first obtaining a Driveway Permit from the Town Board of Supervisors. Resurfacing previously constructed driveways does not constitute a change.
- B. Any proposed driveway or road access construction or modification shall be accompanied by an erosion control plan presented to the Town Board of Supervisors prior to the issuance of a Driveway Permit. An erosion control plan shall include the driveway owners intentions and time table to reseed, mulch, ditch, placement of culvert or any other erosion control measures, all of which shall be completed within ninety (90) days after beginning driveway construction or modification.
- C. All property owners have a right to appeal to the Town Board of Supervisors of the Town of Washington. A written notice must be delivered to the Town Board of Supervisors ten (10) days before the requested hearing.
- D. A fee of \$150.00 for Road Access and \$300.00 for Driveway shall be charged for the issuance of permits. A refundable deposit of \$500.00 will be required. Refund will be made after roadway is completed and residence is ready to be occupied then inspected by the Town Board of Supervisors.
- E. Maps of the proposed building site shall be presented to the Town Board of Supervisors.

SPECIFICATIONS FOR THE CONSTRUCTION OF DRIVEWAYS:

- A. Each driveway shall have a culvert at the ditch line where the driveway meets the public road, unless waived by the Town Board of Supervisors. The culvert diameter shall be a minimum of 18" and the length to be 30 feet unless different dimensions are determined by the Town Board of supervisors.
- B. The driveway must have at least six (6) inches of three (3) inch rock on the roadbed and covered with three (3) inches of ¾ inch gravel unless the Town Board of supervisors considers otherwise. The driveway must be twenty one (21) feet in width with 15 foot driving surface and 3 foot gravel shoulders on each side. For driveways longer than 300 feet, at every three hundred (300) foot interval the driveway must be twenty-four (24) feet in width for a length of sixty (60) feet.

- C. An area of twenty-four (24) feet in width and eighteen (18) feet in height shall be cleared along the driveway right-of-way in order to permit emergency vehicles a safe passage and must be maintained as such.
- D. The driveway must have a turning radius at the place where it intersects with a public road of at least twenty-four (24) feet and an unobstructed view of at least two hundred fifty (250) feet at that place.
- E. A driveway which is at least twenty-four (24) feet in length shall have a maximum five (5) percent grade at the point where the driveway enters on to a public road. A slight dip across the driveway shall be placed just before the culvert at the entrance to the public road to prevent debris from washing on to the public road.
- F. The side banks shall be seeded promptly to control erosion.
- G. All costs of construction of the driveway, including the costs of the culverts and engineer's plan, if required, shall be paid by the property owner requesting the Driveway Permit.
- H. Curves in the driveway must be an inside radius of not less than thirty-six (36) feet.
- I. Clearly mark your house and driveway with your fire number so emergency vehicles can find your home.
- J. The driveway must either have a ninety (90) degree Y-turn or a fifty (50) feet turning radius. The grade must not exceed ten (10) percent.
- K. This ordinance pertains to all road accesses and driveways entering State, County or Township roads in the Town of Washington.
- L. It is the landowners' responsibility to comply with any and all additional regulations as required by Green County or the State of Wisconsin.
- M. Road Access and Driveway Permits are valid six (6) months from issuance.

EXISTING DRIVEWAYS AND FIELD ROADS:

When washing or other conditions created by existing driveways or field roads becomes a potential hazard to a public road, the Town Board of Supervisors shall notify the owners of the land through which the driveway passes of such condition. Any property owner failing to correct such conditions within ninety (90) days after notice by the Town Board of Supervisors shall be subject to penalties of this ordinance and shall be liable for any costs incurred by the Town of Washington to eliminate the hazard as provided in Wis. Stats, Section 66.60 (126).

PENALTIES

- A. Should a road access or driveway be constructed or modified in a way which violates the provisions of this ordinance, the owners of the land through which the driveway passes shall pay a fine equivalent to three (3) times the fee charged for the permit application, whether or not it has been paid. The owner of the land shall also make the corrections indicated by the Town Board of supervisors.
- B. If the owners of the land through which the driveway passes do not make the corrections within the time specified, the Town Board of supervisors shall determine the cost of correcting violations of the provisions of this ordinance including, when necessary, the return of disturbed land to original condition. Cost shall be paid to the Town by the owners of the property through which the driveway passes, as provided in Wis. Stats, Section 66.60 (16).

EFFECTIVE DATE:

This Ordinance shall take effect and be in force the day after it's passage by the Washington Town Board of Supervisors and posting as required by law.

Dated this 14th day of March, 2005

Attested: Emily Wild
Emily Wild, Town Clerk

Ronald Holcomb
Ronald Holcomb, Chairman

Richard Rufer
Richard Rufer, Supervisor

Eldon J. Grossen
Eldon Grossen, Supervisor

DRIVEWAY PERMIT ORDINANCE

Purpose:

The purpose of this Ordinance is to promote public health, safety, and the general welfare of the community and to enforce the goals and policies of the Board of Supervisors.

Definition:

"Driveway" is defined as a private driveway, road, field road, or other traveled way giving access from a public highway to one or more buildings located or to be constructed on adjacent lands.

General Provisions:

- A. No person shall construct, improve or rework a driveway which changes the existing topography of the land without first obtaining a Driveway Permit from the Town Board of Supervisors. Resurfacing previously constructed driveways does not constitute a change.
- B. Any proposed driveway construction or modification shall be accompanied by an erosion control plan presented to the Town Board of Supervisors prior to the issuance of a Driveway Permit. An erosion control plan shall include the driveway owners intentions and time table to reseed, mulch, ditch, placement of culvert or any other erosion control measures, all of which shall be completed within ninety (90) days after beginning driveway construction or modification.
- C. All property owners have a right of appeal to the Town Board of Supervisors of the Town of Washington. A written notice must be delivered to the Town Board of Supervisors ten (10) days before the requested hearing.
- D. A fee of \$500.00 shall be charged for the issuance of a Driveway Permit.

A refundable deposit of \$500.00 for the first one hundred (100) feet of roadway and thereafter \$1.00 per running foot to building site will be required. Refund will be made after roadway is completed and inspected by the Town Board of Supervisors.
- E. Maps of the proposed building site shall be presented to the Town Board of Supervisors.

SPECIFICATIONS FOR THE CONSTRUCTION OF DRIVEWAYS:

- L. Each driveway shall have a culvert at the ditch line where the driveway meets the public road, unless waived

by the Town Board of Supervisors. The culvert diameter shall be a minimum of 18" and the length to be 30 feet unless different dimensions are determined by the Town Board of Supervisors.

2. The driveway must have at least six (6) inches of three (3) inch rock on the roadbed and covered with two (2) inches of 3/4 inch gravel unless the Town Board of Supervisors considers otherwise. The driveway surface must be twelve (12) feet in width. For driveways longer than 500 feet, at every five hundred (500) foot interval the driveway must be twenty-four (24) feet in width for a length of sixty-five (65) feet.
3. An area of eighteen (18) feet in width and eighteen (18) feet in height shall be cleared along the driveway right-of-way in order to permit emergency vehicles a safe passage and must be maintained as such.
4. The driveway must have a turning radius at the place where it intersects with a public road of a least twenty (20) feet and an unobstructed view at that place.
5. A driveway which is at least twenty-four (24) feet in length shall have a maximum five (5) percent grade at the point where the driveway enters on to a public road. A slight dip across the driveway shall be placed just before the culvert at the entrance to the public road to prevent debris from washing on to the public road.
6. The side banks shall be seeded promptly to control erosion.
7. All costs of construction of the driveway, including the costs of the culverts and engineer's plan, if required, shall be paid by the property owner requesting the Driveway Permit.
8. Curves in the driveway must have an inside radius of not less than thirty-six (36) feet.
9. Clearly mark your house and driveway with your fire number so emergency vehicles can find your home.
10. The driveway must have either a ninety (90) degree Y-turn or a fifty (50) feet turning radius. The grade must not exceed fourteen (14) percent.
11. This ordinance pertains to all driveways entering State, County, or Township roads in the Town of Washington.
12. It is the landowner's responsibility to comply with any and all additional regulations as required by Green County or the State of Wisconsin.

EXISTING DRIVEWAYS AND FIELD ROADS:

When washing or other conditions created by existing driveways or field roads becomes a potential hazard to a public road, the Town Board of Supervisors shall notify the owners of the land through which the driveway passes of such condition. Any property owner failing to correct such conditions within ninety (90) days after notice by the Town Board shall be subject to the penalties of this ordinance and shall be liable for any costs incurred by the Town of Washington to eliminate the hazard as provided in Wis. Stats, Section 66.60 (126).

PENALTIES:

- A. Should a driveway be constructed or modified in a way which violates the provisions of this ordinance, the owners of the land through which the driveway passes shall pay a fine equivalent to three (3) times the fee charged for the permit application, whether or not that has been paid. The owner of the land shall also make the corrections indicated by the Town Board within a reasonable period of time as determined by the Town Board of Supervisors.
- B. If the owners of the land through which the driveway passes do not make the corrections within the time specified, the Town Board of Supervisors shall determine the cost of correcting violations of the provisions of this ordinance including, when necessary, the return of disturbed land to original condition. Cost shall be paid to the Town by the owners of the property through which the driveway passes, as provided in Wis. Stats, Section 66.60 (16).

EFFECTIVE DATE:

This Ordinance shall take effect and be in force the day after its passage by the Town Board of Supervisors of the Town of Washington, publication and posting by law.

DATED THIS 13th day of April, 1998.

Attested: Bonnie Smith
Bonnie Smith, Clerk

Raland Ritschard
Raland Ritschard, Chairman

Eldon F. Grossen
Eldon Grossen, Supervisor

Ronald Holcomb
Ronald Holcomb, Supervisor

WASHINGTON TOWNSHIP DRIVEWAY CHECKLIST AND PRICES

“Road Access” – covers the portion of the driveway, field road or road between the traveled portion of the public road and the private property.

“Driveway Access” covers the portion of the roadway “BEYOND THE PUBLIC RIGHT OF WAY” to one or more buildings or building sights.

Checklist for Township Rd.

1. Erosion Plan; An erosion plan will include driveway owners intentions and time table to reseed, mulch, ditch, placement of culvert or an other erosion control measures.
2. Driveway applicants fees:
 - a. \$150 for Road Access
 - b. \$300 for Driveway
 - c. \$500 deposit (will be refunded when the roadway is completed and inspected by the town of Supervisors.
3. Map of proposed building site shall be presented to the Town of Supervisors

Specifications Checklist

1. Culvert diameter shall be 18” diameter and 30 ft long
2. Must have 6’ of 3’ rock on the road bed
3. Covered with 3’ of ¾’ gravel
4. Size od width of driveway 21ft wide with a 15ft driving surface and 3ft of shoulder
5. Driveways longer than 300 feet, after every 300 feet interval the driveway must be 24 feet in width for a length of 60 feet
6. An area of 24 feet in width and 18 feet in height shall be cleared along the right of way.
7. Must have a turning radius at the place it intersects with a public road of at least 24 feet and an unobstructed view of at least 250 feet at that place.
8. Driveway of 24 feet in length shall have a maximum of 5 percent grade at the point where the driveway enters on to a public road.
9. Slight dip across the driveway shall be placed just before the culvert at the to stop debris

10. Side banks must be seeded
11. All cost are at the cost of applicant.
12. Driveway must have a 90 degree y=turn or a 50 foot turning radius. Grade must not exceed 10%
13. Landowner 's responsibility to comply also with Green county regualtions.
14. Road access permits are valid for 6 months.